



## SENIOR TENANT DEFENSE & HOMELESSNESS PREVENTION STAFF ATTORNEY

<b>CLASSIFICATION:</b> Union- Attorney III	<b>SALARY:</b> \$88,568.17+DOQ
<b>DEPARTMENT:</b> Housing	<b>FLSA STATUS:</b> Exempt
<b>REPORTS TO:</b> Directing Attorney	<b>APPLICATION DEADLINE:</b> Open Until Filled

For more than 40 years Bet Tzedek has set the standard for innovation and excellence in poverty law. In that tradition, Bet Tzedek is seeking an attorney to join our comprehensive, trauma-informed, wrap-around legal services designed to remove barriers faced by community members in Los Angeles County who are at-risk of homelessness.

This position will serve as a senior advisor to staff attorneys providing expert insight, guidance, and direction across housing disciplines. Under the supervision of the Directing Attorney, the Senior Tenant Defense & Homelessness Prevention Staff Attorney will support the needs of the department by addressing client concerns and staff questions, and will serve as the policy expert and “go-to” person for all housing-related issues. The staff member will focus primarily on case management, eviction prevention, and defense work.

### ESSENTIAL DUTIES

- Provide substantive mentorship and guidance on housing and unlawful detainer cases, collaborating with staff at all levels to support assignments, deadlines, staff, and client needs;
- Assist with facilitating case review and other staff convenings;
- Mentor staff in representing clients in various forums, including administrative law and superior court proceedings;
- Provide trainings on issues related to housing to staff and other partners, as needed (virtually and, to the extent appropriate and permissible, in-person);
- Co-counsel with pro bono volunteers and other staff members to represent clients;
- Collaborate with Development Staff to meet all relevant grant reporting requirements, including helping compile and interpret data and draft narratives;
- Other assignments as deemed appropriate.

### QUALIFICATIONS

- Active member of California State Bar in good standing;
- Willingness to train and work with volunteer attorneys and students (required);
- Spanish-language proficiency (preferred);
- Minimum 5 years’ experience practicing law (required);
- At least 3 years of experience in landlord-tenant law, litigation, and administrative law (required);
- Demonstrated commitment to applying principles of diversity, equity, and inclusion in performance of job duties.
- Demonstrate an understanding and commitment to Bet Tzedek’s mission of equal justice for all and Bet Tzedek’s core values of leadership, community-based advocacy, and innovation.

### HOW TO APPLY

- Email **letter of interest, resume, and minimum salary requirement** to [apply.3E.029@applynow.io](mailto:apply.3E.029@applynow.io) Subject: “SENIOR STAFF ATTORNEY PREVENTING AND ENDING HOMELESSNESS PROJECT”)

**Note:** *This position is part of a special program created using designated funds; there is no assurance of ongoing funding or employment beyond the period for which the funds are obtained. To best serve our communities Bet Tzedek seeks a diverse staff with cultural competency reflecting our client populations. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups to apply.*