

**STAFF ATTORNEY - EVICTION DEFENSE PROJECT**

<b>CLASSIFICATION:</b> Attorney I (Union)	<b>SALARY:</b> \$60K+DOQ
<b>DEPARTMENT:</b> Legal	<b>FLSA STATUS:</b> Exempt
<b>REPORTS TO:</b> Directing Attorney	<b>APPLICATION DEADLINE:</b> Open until filled

For more than 45 years, Bet Tzedek has set the standard for innovation and excellence in poverty law. In that tradition, Bet Tzedek is seeking an attorney to join our Eviction Defense Project. The project focuses on providing comprehensive, trauma-informed legal services to community members in Los Angeles County who are at-risk of homelessness.

The individual in this position will serve as a staff attorney primarily focused on providing litigation-based direct services to tenants in Los Angeles County facing eviction or other rental housing disputes. In addition, the staff member may have opportunities to engage in education and outreach as well as policy advocacy opportunities depending on need. The position will require the staff member engage in off-site meetings with community partners and clients, as well as remote and in-person court appearances throughout Los Angeles County as needed.

**ESSENTIAL DUTIES:**

- Litigate unlawful detainer cases, which includes advocacy activities such as: interviewing clients and witnesses; drafting affirmative and responsive court forms, pleadings, motions, briefs, and correspondence; engaging in discovery practice, including deposing witnesses; negotiating with opposing counsel and parties; engaging in court advocacy, including representing clients in court proceedings and arguing motions; and conducting jury trials;
- Advocate on behalf of clients on a wide variety of housing-related legal issues beyond unlawful detainer cases, including housing discrimination and other issues impacting clients' ability to obtain and maintain housing;
- Represent clients in various forums, including administrative law and Los Angeles Superior Court proceedings;
- Train and work with pro bono volunteers to represent clients in proceedings;
- Collaborate with development staff to meet all relevant grant reporting requirements, including helping compile and interpret data and draft narratives;
- Assist with trainings, know-your-rights presentations, and/or outreach events on issues related to housing to staff, partners, and community members as needed (virtually and, to the extent appropriate and permissible, in-person);
- Work on policy issues related to housing;
- Other assignments as deemed appropriate.

**QUALIFICATIONS:**

- Active member of California State Bar in good standing (required);
- Minimum one year experience practicing law (strongly preferred);
- Minimum one year non-profit legal services experience (strongly preferred);
- Experience in landlord-tenant law, employment law, public benefits law, administrative law, litigation (strongly preferred);
- Ability to work in a fast paced, high-volume environment (required);

- Willingness and ability to conduct jury trials, with appropriate supervision and training (required);
- Willingness to train and work with volunteer attorneys and students (required);
- Ease with oral and written communication in both English and Spanish (strongly preferred);
- Work well as part of a team, but also self-motivated and able to work independently with minimal to moderate supervision (required);
- Demonstrate an understanding and commitment to Bet Tzedek's mission of equal justice for all and Bet Tzedek's core values of leadership, community-based advocacy, and innovation (required);
- Demonstrated commitment to applying principles of diversity, equity, and inclusion in performance of job duties (required).

## **HOW TO APPLY**

- Email letter of interest, resume, and minimum salary requirement to [bettzedek.31.627@applynow.io](mailto:bettzedek.31.627@applynow.io). (Subject: "Staff Attorney - EDP")

*Note: All positions are subject to funding; ongoing funding or employment cannot be assured.*

*To best serve our communities Bet Tzedek seeks a diverse staff with cultural competency reflecting our client populations. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups to apply.*