



**KINSHIP CARE/SPECIAL IMMIGRANT JUVENILE STATUS STAFF ATTORNEY**

<b>CLASSIFICATION:</b> Union, Attorney I	
<b>DEPARTMENT:</b> Legal (Kinship Care)	<b>FLSA STATUS:</b> Exempt
<b>REPORTS TO:</b> Directing Attorney	<b>APPLICATION DEADLINE:</b> UNTIL FILLED

**ESSENTIAL DUTIES:**

- Advocate on behalf of undocumented minors related to Special Immigrant Juvenile Status matters brought in Probate Court, which may include conducting new client intake, preparing cases for pro bono placement, and/or providing full scope representation.
- Advocate on behalf of minors eligible for Special Immigrant Juvenile Status in removal proceedings, adjustment of status, and asylum relief.
- Provide caregivers legal representation in Probate Guardianship matters.
- Advocate to eliminate barriers to ward’s education resources, public benefits, and health care needs.
- Prepare Probate Guardianship matters for pro bono placement, monitor status of placements, and provide technical support to pro bono attorneys.
- Assist Kinship Care team as they add new immigration services to their project, including removal proceedings, adjustment of status, and asylum advocacy on behalf of minors. Among other work, this will require updating education and practical guide materials for pro bono volunteers and implementing an expansion of pro bono attorney trainings.

**QUALIFICATIONS:**

- Active member of California State Bar in good standing, or licensed in another state and eligible to practice under CRC Rule 9.45 (required)
- Willingness to train and work with volunteer attorneys and students (required)
- Spanish-language proficiency (required)
- Minimum one-to-two years non-profit legal services experience (preferred)
- Experience in asylum advocacy or representing undocumented minors (highly desired)

**PERSONAL SKILLS:**

- Demonstrate an understanding and commitment to Bet Tzedek’s mission of equal justice for all and Bet Tzedek’s core values of leadership, community-based advocacy, and innovation.

**HOW TO APPLY:**

- Email letter of interest and resume to [resume@bettzedek.org](mailto:resume@bettzedek.org). (Subject: “KINSHIP”)

***Note:** This position is part of a special program created using designated funds; there is no assurance of ongoing funding or employment beyond the period for which the funds are obtained.*

*To best serve our communities, Bet Tzedek seeks diverse staff with cultural competency reflecting our client populations. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups to apply.*