



POSITION ANNOUNCEMENT –  
POSTING DATE: 9/13/2018

### ELDER ABUSE PREVENTION ADVOCATE

<b>CLASSIFICATION:</b> Admin. Assistant (Union)	<b>SALARY:</b> DOE
<b>DEPARTMENT:</b> Justice for Seniors	<b>FLSA STATUS:</b> Non-Exempt
<b>REPORTS TO:</b> Directing Attorney	<b>APPLICATION DEADLINE:</b> Until Filled

As the leading provider of legal services for low income seniors in Los Angeles, Bet Tzedek is at the forefront of combating elder abuse in all its forms. Elder abuse threatens the health, safety, and stability of our aging communities. Every day Bet Tzedek receives new reports of abuse and is pioneering new, innovative approaches to abuse prevention and response.

We seek an ambitious advocate to join our team and help launch a three-year community outreach and education program aimed at raising awareness of, and therefore preventing, elder abuse. Consistent with Bet Tzedek's approach to all its service areas – the Elder Abuse Prevention Advocate will rely heavily on volunteers to deliver outreach and education information throughout LA County. The Jewish Community Foundation of Los Angeles provided seed money for this program and its initial efforts to launch this awareness campaign will focus on older adults, clergy, and educators in the Jewish community.

#### **ESSENTIAL DUTIES:**

- Develop and maintain relationships with key community partners;
- Provide education and outreach to older adults;
- Provide education and training for clergy, educators, and community leaders;
- Train seniors as volunteer Peer Advocates at Bet Tzedek's Elder Abuse Restraining Order Clinic;
- Draft and maintain events calendar and written materials to support the program's efforts;
- Work with legal and grants compliance staff to evaluate program efficacy and help complete grant reporting requirements;
- As appropriate, represent the Organization at various community meetings; and
- Perform other duties as assigned by the Directing Attorney.

#### **QUALIFICATIONS:**

- Demonstrated commitment to Bet Tzedek's mission and to social justice movements;
- Minimum one-to-two years non-profit or legal services experience (preferred);
- Experience in Elder Law, Kinship Care, Probate Guardianship, and/or Family Law (preferred); and
- Familiarity with the Los Angeles Jewish community, including synagogues and charities (preferred).

#### **HOW TO APPLY:**

- Email letter of interest and resume to [resume@bettzedek.org](mailto:resume@bettzedek.org), subject: "PROGRAM ADVOCATE." Please, no phone calls.

**Note:** To best serve our communities, Bet Tzedek seeks diverse staff with cultural competency reflecting our client populations. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups to apply.

**Bet Tzedek Legal Services** 3250 Wilshire Blvd. 13<sup>th</sup> Floor Los Angeles, CA 90010-1577  
main: (323) 939-0506 • fax: (213) 471-4568 • [www.bettzedek.org](http://www.bettzedek.org)