



**TEMPORARY STAFF ATTORNEY – GUARDIANSHIP & IMMIGRATION**  
(6-month position with possibility of extension)

<b>CLASSIFICATION:</b> Union - FLSA exempt	<b>SALARY:</b> \$60,000 + DOE/DOQ
<b>REPORTS TO:</b> Directing Attorney	<b>APPLICATION DEADLINE:</b> UNTIL FILLED

**ESSENTIAL DUTIES:**

- Advocate on behalf of undocumented minors seeking Special Immigrant Juvenile Status via Probate Court, which may include conducting new client intake, preparing cases for pro bono placement, and/or providing full scope representation.
- Advocate on behalf of minors eligible for Special Immigrant Juvenile Status in removal proceedings, adjustment of status, and asylum relief.
- Provide caregivers legal representation in Probate Guardianship matters.
- Advocate for education resources, public benefits, and health care needs.
- Prepare Probate Guardianship matters for pro bono placement, monitor status of placements, and provide technical support to pro bono attorneys.

**QUALIFICATIONS:**

- Active member of California State Bar in good standing or licensed in another state and eligible to practice under CRC Rule 9.45 (required).
- Willingness to train and work with volunteer attorneys and students (required).
- Spanish-language proficiency (required).
- Minimum one-to-two years non-profit legal services experience (preferred).
- Experience in asylum advocacy or representing undocumented minors (highly desired).
- Demonstrate an understanding and commitment to Bet Tzedek’s mission of equal justice for all and Bet Tzedek’s core values of leadership, community-based advocacy, and innovation.

**HOW TO APPLY:**

- Email letter of interest and resume to [resume@bettzedek.org](mailto:resume@bettzedek.org). (Subject: “TEMPORARY KINSHIP/SIJS”)

**Note:** This position is a temporary position designed to substitute for an employee on a leave of absence.

*To best serve our communities, Bet Tzedek seeks diverse staff with cultural competency reflecting our client populations. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups to apply.*