



**TENANT DEFENSE & HOMELESSNESS PREVENTION STAFF ATTORNEY**

<b>CLASSIFICATION:</b> Union- Attorney I	<b>SALARY:</b> \$60k + DOQ
<b>DEPARTMENT:</b> Legal	<b>FLSA STATUS:</b> Exempt
<b>REPORTS TO:</b> Directing Attorney	<b>APPLICATION DEADLINE:</b> Open

For more than 40 years Bet Tzedek has set the standard for innovation and excellence in poverty law. In that tradition, Bet Tzedek is seeking an attorney to join our comprehensive, trauma informed, wrap-around legal services designed to remove barriers faced by community members in Los Angeles County who are at-risk of homelessness. This position will primarily focus on eviction prevention and defense work.

**ESSENTIAL DUTIES**

- Provide intake and assessment for potential clients referred through partnership.
- Advocate on behalf of clients on housing matters and eviction defense.
- Represent clients in various forums, including administrative law and superior court proceedings.
- Provide know your rights trainings on issues related to housing (virtually and to the extent appropriate and permissible in-person)
- Co-counsel with pro bono volunteers to represent clients.
- Collaborate with Development Staff to meet all relevant grant reporting requirements, including helping compile and interpret data and draft narratives.

**QUALIFICATIONS**

- Active member of California State Bar in good standing, or licensed in another state and eligible to practice under CRC Rule 9.45 (required)
- Willingness to train and work with volunteer attorneys and students (required)
- Spanish-language proficiency (preferred)
- Minimum one-to-two years non-profit legal services experience (preferred)
- Experience in landlord-tenant law, litigation, and administrative law (preferred)
- Demonstrate an understanding and commitment to Bet Tzedek’s mission of equal justice for all and Bet Tzedek’s core values of leadership, community-based advocacy, and innovation.

**HOW TO APPLY**

- Email letter of interest, resume, and minimum salary requirement to [bettzedek.30.716@applynow.io](mailto:bettzedek.30.716@applynow.io) Subject: “PREVENTING AND ENDING HOMELESSNESS PROJECT”)

***Note:** This position is part of a special program created using designated funds; there is no assurance of ongoing funding or employment beyond the period for which the funds are obtained. To best serve our communities Bet Tzedek seeks a diverse staff with cultural competency reflecting our client populations. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups to apply.*